The Annual Quality Assurance Report of the IQAC

of

VIJAYNAGAR ARTS COLLEGE, VIJAYNAGAR

Nr. Tintaran Patiya, Idar Road, At. & Po. & Ta. Vijaynagar - 383460 Dist. Sabarkantha

2013 - 2014

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2013 to June 30, 2014)

Part – A

AQAR for the year **2013 - 2014**

1. Details of the Institution

1.1 Name of the Institution	Vijaynagar Arts College
1.2 Address Line 1	Nr. Tintaran Patiya, Idar Road,
Address Line 2	At. & Po. & Ta. Vijaynagar
City/Town	Vijaynagar, Dist. Sabarkantha
State	Gujarat
Pin Code	383460
Institution e-mail address	vijaynagararts@gmail.com
Contact Nos.	02775 - 254093

Name of the Head of the Institution: Dr. L. S. Mewada (I/C)

Tel. No. with STD Code: 02775 - 254093

Mobile: 94270 79452

Name of the IQAC Co-ordinator: Dr. Jogeshkumar M. Purohit

Mobile: 94273 66531

IQAC e-mail address: vijaynagararts@gmail.com

1.3 NAAC Track ID GJCOGN13041

OR

1.4 NAAC Executive Committee No. & Date: N. A.

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address: www.vijaynagararts.in

Web-link of the AQAR: http://files.hostgator.co.in/hostgator245470/file/aqar-2013-14.pdf

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	66.80*	2007	5 year
2	2nd Cycle	-	-	-	-
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

*In the college Quality Profile of NAAC the accreditation has been awarded by Institutional Score 66.80 CGPA is not mentioned in College Quality Profile of NAAC.

1.7 Date of Establishment of IQAC : 20/02/2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR 2008 - 09 submitted NAAC on 31-12-2010
ii. AQAR 2009 - 10 submitted NAAC on 31-12-2010
iii. AQAR 2011 - 12 submitted NAAC on 18-04-2015
iv. AQAR 2012 - 13 submitted NAAC on 10 -06-2015

1.9 Institutional Status

University State [✓] Central [ ] Deemed [ ] Private [ ]

Affiliated College Yes [✓] No [ ]

Constituent College Yes [ ] No [ ]

Autonomous college of UGC Yes [ ] No [✓]

Regulatory Agency approved Institution Yes [ ] No [✓]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [✓] Men [ ] Women [ ]

Urban [ ] Rural [✓] Tribal [✓]

Financial Status Grant-in-aid [ ] UGC 2(f) [✓] UGC 12B [✓]

Grant-in-aid + Self Financing [✓] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [✓] Science [ ] Commerce [ ] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify) N. A.

1.11 Name of the Affiliating University (for the Colleges) | Hemchandracharya North Gujarat University

1.12 Special status conferred by Central/ State Government-- GC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	N. A.		
University with Potential for Excellence	N. A.	UGC-CPE	N. A.
DST Star Scheme	N. A.	UGC-CE	N. A.
UGC-Special Assistance Programme	N. A.	DST-FIST	N. A.
UGC-Innovative PG programmes	N. A.	Any other (*Specify*)	N. A.
UGC-COP Programmes	N. A		

2. IQAC Composition and Activities

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	02
2.4 No. of Management representatives	01
2.5 No. of Alumni	-
2. 6 No. of any other stakeholder and community representatives	-
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	01
2.9 Total No. of members	11

2.10 No. of IQAC meetings held : -

2.11 No. of meetings with various stakeholders: No. 00 Faculty 05

Non-Teaching Staff Students 05 Alumni 01 Others 00

2.12 Has IQAC received any funding from UGC during the year? Yes [ ] No [✓]

If yes, mention the amount --

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 07 International - National - State - Institution Level 07

(ii) Themes

- ENGLISH – Plato's Theory of Mimeses : A Critical Analysis
- GUJARATI – Premanand's Art of Characterization
- SOCIOLOGOY – Role of Modern Woman
- HINDI – Premchand as a Role Model for the students of Hindi Literature
- SANSKRIT – Kalidas as a Mahakavi
- PSYCHOLOGY – Multidimensional Personality Development
- PHYSICAL EDUCATION – Use of Gym for Physical Fitness

2.14 Significant Activities and contributions made by IQAC

- The IQAC monitors the activities of the college through the various committees.
- Periodical meetings were held to collect data pertaining to the various activities like organizing of Lectures, Workshops, Seminars, Sensitization Programmes etc. Further, the IQAC prepared reports regarding the events organized in the college.
- The IQAC played a pivotal role in the compilation of SSR Cycle II of NAAC Reaccreditation process.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
(1) The IQAC encouraged the faculty members to apply for Minor and Major Research Projects.	(1) One faculty member has completed UGC funded Minor Research Project in the subject of English and submitted to UGC.
(2) IQAC has motivated the staff to present papers in National and International Conferences.	(1) 03 faculty have presented papers and 05 no. of papers have been published in International Journals (2) 04 faculty have presented papers and 18 no. of papers have been published In National Journals (3) Two faculty members have published 06 chapters in books. (4) 02 faculties have published 03 books with ISBN.
(3) IQAC has organized Experts Lectures.	(1) IQAC has organized 03 Lectures of Experts of different subjects.
(4) IQAC has motivated the staff and students to observe National festivals and participate in Rallies.	(1) Accordingly Independence Day, Republic Day, Teachers Day (Radhakrishnan Jaynti), Gandhi Jayanti, Vivekanand Jayanti, Traffic Awareness Rally etc have been a part of the academic activities of the college.
(5) IQAC has motivated the staff and students to practise Yoga and Pranayam	(1) Accordingly Yoga and Pranayam programme has been started by Physical Education Department of the college.
(6) IQAC has arranged Curriculum and Examination Orientation Programme for the students.	(1) In the beginning of the year IQAC has organized Teachers Lectures on Subject wise Syllabus for the students. (2) In the beginning of the year IQAC has organized Examination Orientation Programme for newcomers to guide them for the college Internal and University examination system.
(7) IQAC chalked out plan for Environment Awareness.	(1) IQAC has organized Experts Lectures, Yoga and Pranayam and Tree Plantation.

*** Annexure of Academic Calendar is enclosed Annexure no. - I**

2.15 Whether the AQAR was placed in statutory body Yes [✓] No [ ]

Management [✓] Syndicate [ ] Any other body [ ]

Provide the details of the action taken

1. The college has reminded the proposal to the affiliated University to start PG in English.
2. 01 faculty has started Minor Research Project sanctioned by UGC during XII Plan Period.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	01	-
UG	01	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	02	-	02	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Choice Based Credit System - 02

Trimester	-
Annual	-

1.3 Feedback from stakeholders*Alumni [ ] Parents [ ] Employers [ ] Students [✓]
(On all aspects)

Mode of feedback : Online [ ] Manual [✓] Co-operating schools (for PEI) [ ]

*** Annexure of Feedback Analysis is enclosed Annexure no. - II**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

There is revision in syllabi of B. A. Sem. I, II & III and M. A. Sem. I & II.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N. A.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty - 12

Total	Asst. Professors	Associate Professors	Professors	Others
12	02	10	-	-

2.2 No. of permanent faculty with Ph.D. 09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	05	10	00	-	-	-	-	12	05

2.4 No. of Guest and Visiting faculty and Temporary faculty - - -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level

Attended Seminars/	04	06	04
Presented papers	04	06	-
Resource Persons	-	01	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Power point presentation on specified syllabus.
- Class seminars related to subject.
- Group discussions

2.7 Total No. of actual teaching days during this academic year: 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions): -

2.9 No. of faculty members involved in curriculum Restructuring / revision / syllabus development as member of Board of Study/ Faculty/ Curriculum Development workshop: 02

2.10 Average percentage of attendance of students: 83%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A. Sem. I	537	-	-	-	-	52.51 %
B. A. Sem. II	616	-	-	-	-	39.77 %
B. A. Sem. III	338	-	-	-	-	81.95 %
B. A. Sem. IV	342	-	-	-	-	92.69 %
B. A. Sem. V	299	-	-	-	-	59.53 %
B. A. Sem. VI	294	-	-	-	-	69.04 %
M. A. Sem. I	75	-	-	-	-	93.33 %
M. A. Sem. II	74	-	-	-	-	95.94 %

M. A. Sem. III	54	-	-	-	-	92.59 %
M. A. Sem. IV	52	-	-	-	-	98.07 %

* Note : - The Parent University does not clarify class in the results of B. A. Sem. I to V and M. A. Sem. I to III only in the final semester i. e. in B. A. Sem. VI and M. A. Sem. IV University clarifies the class.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- The IQAC periodically conducts meetings to explore avenues to enhance teacher effectiveness.
- It encourages research publications, paper presentations and participation in International / National /Regional / Seminars, Workshops and Conferences.
- Feedback from the students on teachers' performance.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled	Number of positions filled temporarily

			during the Year	
Administrative Staff	12	02	00	00
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Dr. L. S. Mewada has proposed to UGC for Minor Research Project in the subject of Gujarati.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	01	01
Outlay in Rs.Lakhs English	55,000/-	-	65,000/-	10,000/- (Remaining Amount with UGC)

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	06	05
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range [-] Average [-] h-index [-] Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2012 -2014	UGC	65,000/-	55,000/-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	65,000/-	55,000/-

3.7 No. of books published i) With ISBN No. [03] Chapters in Edited Books [03]

ii) Without ISBN No. [-]

3.8 No. of University Departments receiving funds from

UGC-SAP [-] CAS [-] DST-FIST [-]

DPE [-] DBT Scheme/funds [-]

3.9 For colleges Autonomy [-] CPE [-] DBT Star Scheme [-]

INSPIRE [-] CE [-] Any Other (specify) [-]

3.10 Revenue generated through consultancy -

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International - National - Any other -

3.14 No. of linkages created during this year -

3.15 Total budget for research for current year in lakhs :

From Funding agency - From Management of University/College -

Total -

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the Institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides 04

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution 00

3.20 No. of Research scholars receiving the Fellowships
(Newly enrolled + existing ones)

RF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level 162 State level 01

National level - International level -

3.22 No. of students participated in NCC events:

University level 120 State level 116

National level 01 International level -

3.23 No. of Awards won in NSS: University level 10 State level 01

National level - International level -

3.24 No. of Awards won in NCC: University level - State level 116

National level 03 International level -

3.25 No. of Extension activities organized

University forum - College forum -

NCC 04 NSS 09 Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NCC and NSS (Boys & Girls)

- Blood Donation Camp (in collaboration with Forest Department at Himatnagar)
- Gram Safai
- NCC one Cadet participated in Republic Day Parade at Delhi on Jan 26th
- 64th " VANMAHOTSVA" Celebration
- Aids Awareness and "VYASAN-MUKTI" Seminar
- Tree Plantation
- Thelesemia test
- Blind Person Flag Day
- Food and Neutrition awarenes Camp at Annual Camp at village Rajpur, Taluka-Vijaynagar, District – Sabarkantha.
- Calibration of "Raxabandhan"
- "Matdan Lok Jagruti" Essay competition
- "Adivasi Jagruti Abhiyan"
- RTI- AwarenessProgramme
- Independence and Republic day Celibration.
- Red Rabin Activity
- HDI Project

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	05 acre	--	College Management	05 acre
Class rooms	16	--	--	16
Laboratories	01	--	--	01
Seminar Halls	01	--	--	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	50 Computer set & 1 Receiver, Home Theatre -01, Laptop-05, Honda Generator-02,	--	College Management & UGC	61

	LCD -01, Projector-01			
Others	--	--	--	--

4.2 Computerization of administration and library

Pay and Accounts Office

- Annual Accounts, Financial statement, Salaries received from the Government, Provident Fund, Arrear Bills(excel format), Income Tax have been computerised through Administration office.
- Staff Salary payment is online.

Examination Office

- List of Students appearing for examination is transferred to Parent University through internet by the college.
- Hall Tickets of students appearing in Parent University Exam are received online.
- Exam forms are computed online.
- Internal Marks are sent to the Parent University through Internet.
- Declaration of results is executed online.
- Internal results of the college are computerized.
- Queries from students can reach the Controller of Examination Office through E-mail Students' Enrollments are done online.

Library

- Library has been automated using the library management software New Gen Lib. It is user friendly software designed to take care of all administrative and management functions of the library. It organises and manages the information of books, articles, journals and circulation in a most economical and effective manner.
- The Library has 05 Desktops with net for browsing and to download study material.
- A printer cum photocopier is used in the library for the printouts.
- The library users can access a range of software application including MS-Word Excel, Power point on all the library computer system.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value Rs.	No.	Value	No.	Value
Text Books	8196	775011	--	--	8196	775011
Reference Books	66819	994691	269	151100	6950	1145791

e-Books	--	--	--	--	--	--
Journals	34	10090	05	1550	39	11640
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	55	02	20	05	02	02	01	--
Added	--	--	--	--	--	--	--	--
Total	55	02	20	05	02	02	01	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Students of first year have been provided access to the internet facility.
- The general circulars of VAC are sent through emails.
- All administrative work is computerized.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.01950
ii) Campus Infrastructure and facilities	---
iii) Equipments	0.02621/-
iv) Others	----
Total :	0.04571/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- In the beginning of academic semester, the institute organizes orientation program. It is organized to make students aware about different types of Academic Activities.
- The IQAC monitored the formation of various Committees at the beginning of academic year for the smooth functioning of the college activities. Accordingly each Committee nominates student representative of the student community.
- The Students' Counseling Cell of the college provides necessary information to students for their career development.
- The student representatives of Sports and Cultural Departments inform the students regarding Sports and Cultural activities to be organized in the

5.2 Efforts made by the institution for tracking the progression

- ❖ The institute takes care of the progress of the students by conducting Internal test, Assignments, Group Discussion, Class Room Seminars and Paper Presentation.
- ❖ The student progression is also tracked through their presentation in Debate, Quiz, Essay Competition and other curricular and co-curricular activities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1367	123	00	-

(b) No. of students outside the state -

(c) No. of international students -

Men	No	%
	-	-

Women	No	%
	-	-

Last Year 2012 – 2013						This Year 2013 - 2014					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
39	144	820	350	--	1353	22	111	996	238	--	1367

Demand ratio 100 % Dropout UG 6.58 % PG -00 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ❖ The college held coaching classes for competitive exams under UDISHA of Government of Gujarat , For Example Banking, Railway, TAT ,TET, GPSC, etc. The college organized under UGC XI Plan Scheme entry in service coaching classes.

No. of students beneficiaries 30

5.5 No. of students qualified in these examinations

NET - SET/SLET - GATE - CAT -

IAS/IPS etc - State PSC - UPSC - Others -

5.6 Details of student counselling and career guidance

- Universal Development of Integrated Employability Skills through Higher Education Agencies (UDISHA)
- One day Career Counseling Seminar in collaboration with job.com, Himatnagar

No. of students benefitted 75

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	108	25	----

5.8 Details of gender sensitization programmes

The College has established the Women Empowerment Cell and Anti-Ragging Cell.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 175 National level 12 International level -

No. of students participated in cultural events

State/ University level - National level - International level -

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 70 National level 12 International level -

Cultural: State/ University level - National level - International level -

5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution	-	-
Financial support from government	987	46,99,160/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level - National level - International level -

Exhibition: State/ University level - National level - International level -

5.12 No. of social initiatives undertaken by the students -

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- The institute has the vision to cultivate higher goal and feelings in the youth of this area, by higher education and to direct towards creating path for welfare of the Nation.

Mission:

- To do all possible provision and work for higher education.
- To motivate various abilities in the students by arranging various educational and co-educational activities.
- To help the students for educational purpose keeping in view the abilities and limitations of the college.
- To take necessary steps for wide spread of education.
- To encourage women education in tribal area.
- To educate the educationally and economically backward students in such a way that they can earn their living.
- To achieve above stated mission, the college will try its best.

6.2 Does the Institution has a management Information System Yes

- Rajpur Kelvani Mandal plays a vital role as an academic leader and forms action plan for academic development.
- The suggestions given by RKM are implemented under the leadership and guidance of the Principal.
- The Principal and the IQAC Co-ordinator constructs different committees for the smooth and effective functioning of various activities of the college.
- The Heads of the departments try with support of other members of the department for effective arrangement of the activities of the department.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The college follows the syllabi framed by the Parent University.
- The Syllabus of Arts is revised every five years by the Parent University.
- The teachers who are appointed on the Board of Study of Parent University effort to revise the syllabus as per the needs of the society.
- The IQAC of the college encourages teachers to participate in Workshop on syllabus which was held by the Parent University and other organization.
- Three teachers of the college have been appointed on BOS of the Parent University by the Parent University.

6.3.2 Teaching and Learning

- ❖ The teachers of the college review the syllabus prepared by the concern BOS of the Parent University and impart their suggestions to BOS through the members of BOS of the college.
- ❖ The teachers organize class room seminars and group discussions related to subject at regular interval.

6.3.3 Examination and Evaluation

- ❖ At the end of every semester, the college conducts the internal examination.
- ❖ At the end of each semester, the college conducts the Parent University examination.
- ❖ The college conducts weekly test specially in B. A. final semester.

6.3.4 Research and Development

- ❖ The college motivates teachers for research activities.
- ❖ This year UGC has sanctioned Minor Research Project of one faculty.
- ❖ Research in the college has been given more importance since the accreditation process has been done.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ Library is computerized, Library have more than 8196 books, 6950 reference books, subscribe 35 magazine, 04 journals and 05 daily News Paper.
- ❖ Networking has been installed in the library which facilitates access to information

6.3.6 Human Resource Management

- ❖ At the end of each academic year the Management Committee reviews the existing positions and identifies personnel for various teaching and non-teaching positions.
- ❖ The Management makes appointments through prescribed procedures.

6.3.7 Faculty and Staff recruitment

NIL

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

- The admission process is based on first come serve first base.
- The college is committed to serving the economically and socially backward sections of society.
- More than 80% students of the college belong to SC, ST and OBC.
- The College prospectus contains information about the institution and the programmes offered.
- The prospectus that highlights the details of various programmes of the college is prepared every year prior to the commencement of admissions.
- The prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form.

6.4 Welfare schemes for

Teaching	❖ Loan facilities through The Vijaynagar Arts College Employee Co-Operative Credit Society Ltd, Vijaynagar. ❖ The college provides flexibility in timings for medical reasons. ❖ The college provides Maternity and Paternity Leave as per rules of Govt. of Gujarat.
Non teaching	❖ Loan facilities through The Vijaynagar Arts College Employee Co-Operative Credit Society Ltd, Vijaynagar. ❖ The college provides flexibility in timings for medical reasons. ❖ The college provides Maternity and Paternity Leave as per rules of Govt. of Gujarat.
Students	❖ The Career Counseling Cell of the college provides information to students for their career development. ❖ The college avails scholarships for SC, ST and OBC students from Govt. of Gujarat. ❖ The college has organized Thallesemia Prevention Program

	for the students of First Year. ❖ Through NSS Unit of the college, the college has organized HIV - Aids and Sexual Transmitted Diseases awareness Programme.

6.5 Total corpus fund generated ---

6.6 Whether annual financial audit has been done Yes ✓ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes [ ] No [✓]

For PG Programmes Yes [ ] No [✓]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The following reforms for examination have been made by the Parent University:
- On- line submission of examination forms.
- Hall-ticket for examination is provided on- line.
- On-line submission of internal marks.
- On-line declaration of Semester end examination result.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Online Enrolment of the students

6.11 Activities and support from the Alumni Association

- The Alumni Association of the college held a meeting with IQAC of the college and discusses different issues regarding the college development.

6.12 Activities and support from the Parent – Teacher Association

- The college does not have an established Parent – Teacher Association.
- However the parents are encouraged to attend activities organised by the college.

6.13 Development programmes for support staff

- The college organised training programme at the college level with the help of local experts for their development in their administrative work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college is surrounded by forest and the hills of Arvalli Mountain.
- The college arranges tree plantation programmes for pollution free campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The college organizes training in computer programming for smooth communication and administration for development.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Minor research project of one faculty has been completed and submitted to UGC.
- 07 faculties have participated and presented research papers in International and National Seminars .
- The above mentioned papers are published in peer reviewed National/International Journals.
- Experts lecturers are organised by the college.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- The college invites renowned speakers in the field of Literature and Social-Sciences to enrich the knowledge of student
- The college organized programme to develop cultural and traditional awareness in the student.

***The details of above mentioned is given as Annexure – III & IV**

7.4 Contribution to environmental awareness / protection

- Yes, NSS unit of the college conducts Environmental awareness Programme.
- NSS Tree Plantation programme.
- NSS and NCC organized Traffic awareness programme to save Fuel.

7.5 Whether environmental audit was conducted? Yes [ ] No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

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8. Plans of institution for next year

- The college motivates faculty members to apply for minor / major research projects
- IQAC plans to arrange educational tour and visit to various historical places, arrange expert lectures and training programs for students and staff.

Name : Dr. J. M. Purohit

Name Dr. L. S. Mewada (I/C)

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Annexure - I

VIJAYNAGAR ARTS COLLEGE, VIJAYNAGAR

Academic year 2013 - 14

Academic Calendar

Sr. No.	Details	Approximate Dates
1	Commencement of Academic Year	15-06-2013
2	Completion of Admission Process of the College	21-06-2013
3	Commencement of Teaching B. A. Sem.- I, III, & V M. A. Sem. - I & III	25-06-2013
4	The last date of submission of Enrolment of U.G./P.G.	14-08-2013
5	Internal Examination of College	14-10-2013

6	End of First Term	31-10-2013
7	University Examination (A.T.K.T.)	---
8	University Examination B. A. Sem. - I, III & V M. A. Sem - I & III (CBCS)	25-11-2013
9	Diwali Vacation	1-11-2013 to 21-11-2013
10	Commencement of Second Term B.A. Sem.- II , IV & VI M. A.Sem-II & IV	22-11-2013
11	Commencement of Teaching B.A. Sem.- II , IV & VI M. A. Sem - II & IV	2-12-2013
12	Internal Examination of College	3-03-2014
13	University Examination (A.T.K.T.)	27-03-2014
14	University Examination B.A. Sem.- II, IV & VI M. A. Sem - II & IV	27-03-2014
15	End of Second Term	26-04-2014
16	Summer Vacation	27-04-2014 to 14-06-2014

Principal
Vijaynagar Arts College
Vijaynagar ,S.K. 383460

VIJAYNAGAR ARTS COLLEGE , VIJAYNAGAR
STUDENTS FEEDBACK ANALYSIS - Annexure-II
YEAR- 2013-14

Sr. No.	Opinion	Admission Process	Opportunity of Choice of Subject	Working System of Admin. Office.	College building & Infrastructural facility.
1	Very Good	76	61	45	32
	%	38	30.5	22.5	16
2	Good	113	117	127	131
	%	56.5	58.5	63.5	65.5
3	Moderate	10	22	24	31
	%	5	11	12	15.5
4	Lower Level	1	-	4	6

	%	0.5	-	2	3
5	Total	200	200	200	200
Sr. No.	**Opinion**	**Class Room Lecture**	**Internal Examination**	**Annual Examination**	**Cultural Activities**
1	Very Good	66	60	80	60
	%	33	30	40	30
2	Good	112	126	105	112
	%	56	63	52.5	56
3	Moderate	22	14	15	25
	%	11	7	7.5	12.5
4	Lower Level	-	-	-	3
	%	-	-	-	1.5
5	Total	200	200	200	200
Sr. No.	**Opinion**	**Sports and Games Activities**	**Activities of Career Counseling**	**Lectures/ Seminars/ Conferences**	**Activities of NSS Unit**
1	Very Good	76	26	34	66
	%	38	13	17	33
2	Good	96	122	113	112
	%	48	61	56.5	56
3	Moderate	21	46	46	17
	%	10.5	23	23	8.5
4	Lower Level	7	6	7	5
	%	3.5	3	3.5	12.5
5	Total	200	200	200	200

VIJAYNAGAR ARTS COLLEGE, VIJAYNAGAR
STUDENTS FEEDBACK ANALYSIS - Annexure-II
YEAR- 2013-14

Sr. No.	Opinion	Activities of NCC Unit	Libarary Book issuance System	Book Bank Scheme	Library sitting Arrangement in Reading Room
1	Very Good	75	30	22	42
	%	37.5	15	11	21
2	Good	104	124	112	103
	%	52	62	56	51.5
3	Moderate	14	37	58	39
	%	7	18.5	29	19.5
4	Lower Level	7	9	8	16

	%	3.5	4.5	4	8
5	Total	200	200	200	200
Sr. No.	**Opinion**	**Arrangement of Books and Magazines**	**Libarary Other Services**	**Internet Service in Library**	**Remarks**
1	Very Good	31	29	32	Nil
	%	15.5	14.5	16	Nil
2	Good	118	115	85	Nil
	%	59	57.5	42.5	Nil
3	Moderate	33	42	51	Nil
	%	16.5	21	25.5	Nil
4	Lower Level	18	14	32	Nil
	%	9	7	16	Nil
5	Total	200	200	200	Nil

Annexure - III

Innovation and best Practices

The college has invited the following renowned speakers who have contributed to the fields of literature and social science. They are writers, poets, critics and are research guides in their respective subjects.

The college has invited them on different occasions and benefited the students and academic staff with scholarly guidance especially in the field of research and analytical way of study different subjects. Their details is given below,

Sr.	The name of	Designation	Subject of their

No.	Expert Speaker		Lecture
1	Dr. Manilal H. Patel	An eminent Novelist, Essayist, Critic, Poet of Gujarati Literature and Former Head, Department of Gujarati, S. P. University, V. V. Nagar	Gujarati Regional Novels : An Analysis
2	Dr. P. J. Patel	A Linguistic Expert and Former Principal, T. M. Shah Mahila Arts College, Idar	Gujarati Phonetics : A Critical Evaluation
3	Dr. V.S. Patel	Writer & Retd. Principal P. K. Kotawala Arts College, Patan	V. S. Naipaul as Indian English Writer.

Note : - The photographs of the programme is enclosed.







Annexure - IV

Innovation and best practices

The college has organized various cultural and traditional programmes to develop the talent of the students and to make them aware of social and cultural heritage of the region. The college cultural committee and Saptdhara (an initiative of Govt. Of Gujarat) of the college has arranged celebration of activities like Folk Dance, Ras Garaba, Street Play, Painting Competition, Quiz, Essay writing etc.

Note:- The specimen photographs of above mentioned activities are enclosed,







